



## SUMMARY NOTES OF THE NINTH ESF BOARD MEETING ON 29 SEPTEMBER 2009

### 1. Self Evaluation Exercise

It was agreed that members would submit their evaluation forms for report at the next meeting.

### 2. Review of Capital Projects Funding

The Chief Financial Officer presented a historical background of funding for Capital Projects and the funding options available for the major projects at Kowloon Junior School, King George V School and Island School. The Chief Executive Officer presented options for communication strategies. There was a need to wait for the government's response to ESF's application for a place in the Resource Allocation Exercise. It was hoped that it would be possible to firm up a strategy at the November meeting.

### 3. Student Enrolment

It was noted that there were a similar number of leavers from last year to previous years and that enrolment is close to the target for this year.

### 4. The Draft IB Report

The draft report was presented. The results were very pleasing, but it was noted that issues remain to be addressed. Areas for improvement were identified, including languages and maths entry policy as well as the method for calculating predicted and actual grades.

### 5. The Preliminary Report on University Entry

The findings of the preliminary report were presented. Similar proportions of students were admitted to overseas universities, including those in the UK, as in previous years and there was an increase in the number choosing to study in Hong Kong. Predicted grades need to become more accurate to make the university entry process smoother.

### 6. The Interactive Computerised Assessment System Report

The report was presented highlighting key findings. The results compared well with others on the international database. The main area for improvement is mathematics. The Principals will continue to share strategies and best practice.

### 7. Alumni

A working group to promote the Alumni activities was agreed.

### 8. Appointment of Senior Staff

It was agreed that the staffing operations committee should oversee the appointment of new senior staff (Director of Education and Director of Development – Fundraising).

### 9. The CEO's Performance Management Targets

The targets, drawn from the strategic plan, were agreed and noted.