



SUMMARY NOTES OF THE EIGHTEENTH ESF BOARD MEETING ON 14 DECEMBER 2010

1. Appointment of Board Members

The new Independent Member, Mr Kyran Sze, and Committee of Parents' member, Mr Marc Castagnet, were welcomed to the Board.

2. Chief Executive's Report

A number of items in the Chief Executive's report were highlighted, including:

- The Search Committee has met and is seeking potential names to replace the outgoing Chairman.
- A strategy session was held to discuss subvention, alternative funding models and ESF's identity in the future as a basis for justifying the subvention.
- The proposal for the Government Capital Grant for Kowloon Junior School had been well received by the Legco Education Panel prior to review at the Public Works Sub-Committee in January.

3. Audited Accounts 2009-10

ESF had prepared accounts for ESF and ESL for 2009-10. The accounts had been given a clean opinion by the external auditors, KPMG, and had been approved by the Finance and Audit Committees. Enrolments increased through the period and this is reflected in the results. The notes had been expanded to increase transparency and reflect the relationship between ESF and ESL. Depreciation, individual school surpluses and the budget for training and development were discussed.

The audited accounts for ESF and ESL for 2009-10 were approved.

4. Operational Plan 2009-2012

The Chief Executive's Office strategic objectives for the coming year were highlighted. They included overseeing the changes on the Board, managing a new senior management team and coordinating the case for the subvention.

The report on the Operational Plan for 2009-2012 were noted.

5. Applied Learning

Further to the request for more detailed information at the previous meeting, projected student numbers, costs and strategies across the schools were provided. After discussion, it was agreed that staff costs could be absorbed by ESF but that the decision regarding the Applied Learning Centre would be delayed for a year.

6. Framework for the Annual Report 2009-10

The report on the framework of the Annual Report 2009-10 was noted.

7. Operating framework of ESL

The report on the operating framework of ESL will be considered at a future meeting.

8. Self-evaluation

The report on the Board's self-evaluation exercise will be considered at a future meeting.

9. Chief Executive's Performance Management Targets 2010-11

The Chief Executive's Performance Management Targets for 2010-11 will be considered at a future meeting.

10. Staff Contracts

It was agreed to renew the contracts of the Principals that were pending School Council approval at the last meeting.

11. For information

The revised ESF meeting schedule for 2010-11 was noted.

Heather Du Quesnay
Chief Executive
16 December 2010