How to fill in the Direct Debit Authorisation Form

- Direct Debit is mandatory.
- One Direct Debit Authorisation form for each student, e.g. if you have three children attending ESF Kindergartens, please fill in three Direct Debit Authorisation forms, one for each child.
- A letter will be sent to parents once we received the confirmation from the bank.
- Should there be any correction on the form, please cross it out and sign beside it. Do not overwrite or use correction fluid.
- Please fill the form in ENGLISH and in BLOCK letters.

1. Bank name and branch
2. Bank No., Branch No. and Account No.
   - No. shown on AMT card or statement/passbook
3. Name of Bank Account Holder
4. Contact Number of Account Holder
5. Select maximum limit for
   - ☑ Each payment
   - Suggested Limit for each payment
   - $10,000
6. Expiry Date
   - Please DO NOT FILL
7. Address
   - Same address as registered with bank
8. Debtor Name
   - Student name
9. Debtor Reference
   - Student account number
   - For new student, leave it blank
10. Signature
    - Bank signature