

Student Name: _____ School: _____ Application No. / ESF Account No.: _____

DIRECT DEBIT AUTHORISATION(Generic Set-up)
直接付款授權書

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Staff ID

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How to fill in the Direct Debit Authorisation Form

- Direct Debit is mandatory.
- One Direct Debit Authorisation form for each student, e.g. if you have three children attending ESF schools, please fill in three Direct Debit Authorisation forms, one for each child.
- A letter will be sent to parents once we received the confirmation from the bank.
- Should there be any correction on the form, please cross it out and sign beside it. Do not overwrite or use correction fluid.
- Please fill the form in ENGLISH and in BLOCK letters.

1. Application number/ESF account number

2. Bank name and branch

3. Bank No., Branch No. and Account No.

-No. shown on AMT card or statement/passbook

4. Name of Bank Account Holder

5. Contact Number of Account Holder

6. Maximum limit for

- ☒ Each payment HK\$25,000

7. Expiry Date

- Please **DO NOT FILL**

8. Address

- Same address as registered with bank

9. Debtor Name

- Student name

10. Debtor Reference (Filled by ESF)

- Student account number
- For new student, leave it blank
- For year 7 or transfer student, leave it blank

11. Signature

- Bank signature

Student Name: _____ School: _____ Application No. / ESF Account No.: _____ 1

ENGLISH SCHOOLS FOUNDATION

DIRECT DEBIT AUTHORISATION (Generic Set-up)
直接付款授權書

Name of Party to be Debited (To: 被扣款人姓名): ENGLISH SCHOOLS FOUNDATION
Bank Name (銀行名稱): [0]4
Branch No. (分行號碼): 111
Account No. (戶口號碼): 146336001

2 3 4 5 6 7 8 9 10 11

12. Signature